

# RECESS

Period Day	0	1	2	3	4
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

Period Day	5	6	7	8	9
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

**STUDENT'S PERSONAL INFORMATION**

**(TO BE FILLED BY THE PARENTS/GUARDIAN)**

Name of the Student .....

Class &Section .....Admission No. ....

DOB ..... House .....

Mode of Transport .....Route No.....

Father's Name.....

Occupation.....

Mobile No..... Email Id : .....

Mother's Name.....

Occupation.....

Mobile No.....

Residential Address.....

.....

Guardian's Name.....

Mobile No.....

Residential Address.....

**Sibling in the school, if any**

Name ..... Class &Section .....

Name ..... Class &Section .....

Specimen Signature of Father/Guardian.....

Specimen Signature of Mother.....

Signature of the Class Teacher.....

Affix  
Photograph

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## SCHOOL AT A GLANCE

**Good ideas are not adopted automatically. They must be driven into practice with courage and patience.**

Maintaining rich legacy in Quality and True Education since 1980, Gita Convent School has been baptised as Scholars Pride in the year [2016](#). The school encompasses an area of 2.87 acres and is well equipped with all the ultra-modern facilities which are a prerequisite for imparting good quality education since education is a progressive discovery of oneself.

A teacher affects eternity; he can never tell where his influence stops. The exuberant and diligent staff incessantly work on crafting the future of the students by imbibing strong ethical values in them and aiding them to grow into brilliant assets for the nation. The school is empowered with smart boards, the latest innovation in the field of education that transforms the classroom teaching techniques and makes it more interesting and enjoyable. The school provides access to all facilities of sports realizing that sports are pivotal for the holistic development of a child in today's world.

The onus of the school is to mould every child into a useful and responsible future human resource of the nation with stringent values and principles.

## SCHOOL'S PHILOSOPHY

**Scholars Pride** takes pride in carrying a rich legacy since 41 years . The school has been established on the strong principles of perseverance and integrity. We strive to motivate each child to reach the apex of achievement and at the same time imbibe the core values of Respect, Honesty, Empathy, Justice and Responsibility. These are the basis for the school's approach to impart character education which is essential to succeed in all facets of life. We are incessantly active on excavating the divine potential of each child through three operational imperatives: **Academic Rigor, Professional Excellence and Extraordinary Care for his/her welfare**. We provide comprehensive education keeping in view the country's rich heritage and cultural background and serve avenues for growth and development which results in overall development of the child. Moreover, along with academic excellence and intellectual development, the school also endeavours hard to mentor every child in discovering and developing his/her innate talents and abilities. We seek to empower every child with education and instill in him/her moral values that help to nurture an enlightened soul.

## VISION OF THE SCHOOL

***'SCHOLARS PRIDE aims at facilitating each child to realize his/her divine potential and groom him/her as a confident and useful citizen of the nation'.***

Our school has been growing day by day and we shall continually strive to promote our motto – **'LEARNING TO EXCEL'**.

## MISSION OF THE SCHOOL

1. To impart quality education.
2. To develop mental and physical capabilities of each and every student.
3. To provide a conducive and healthy environment for sports and extra curricular activities.
4. To ensure multi-cultural education rooted in universal values.
5. To guide, motivate and help the students to:
  - a) have interest and an urge to learn.
  - b) develop a positive attitude in life.
  - c) use their mind and knowledge with effective communication to accomplish growth and progress in life.
  - d) build strong character based on respect for moral and social values.
  - e) identify their strength and talent for their progress and development.
  - f) inculcate in them a sense of responsibility and commitment towards the society and the nation as a whole.

## FROM THE DIRECTOR'S DESK



Scholars Pride stands out as unique educational institute that arm the students with technological supremacy and help them integrate it with values, morals and cultural legacy. The school curriculum has been painstakingly planned on scientific guidelines to provide students with intellectual stimulation, physical robustness, social adaptability, emotional independence and leadership qualities. It is our endeavor to establish a quality-conscious school where children evolve as individuals, who are self-motivated and creative, who can think, question and reason out logically, who are independent, confident and leaders capable of taking decisions.

Education is a complete process that leads to the attainment of the full potential of the child. Our endeavor is to equip our students with life skills to face the real world-be it planning, organizing, deciding, questioning, analyzing, team building, communicating effectively or dealing with challenges confidently.

At Scholars Pride, we are dedicated to exhaustive quality learning and utterly committed to a continuous process of improvement for the benefit of the students. We offer our students a stress-free learning environment which encourages creativity and critical thinking.

We appreciate and are always open to refreshing views and suggestions of the parents which can add more value to the students of our school.

Bestwishes

Mahesh Sachdeva  
Director

## FROM THE PRINCIPAL'S DESK



***An investment in knowledge pays the best results  
-Benjamin Franklin***

It is truly said that the aim of the education is not only to impart knowledge but also to empower students so as to prepare them for life. Education provides values that can help students face challenges and shape their personalities. We, at Scholars Pride tend to provide genuine and holistic education in a stress-free environment where students are inculcated with the spirit of enquiry and a logical bend of mind. We not only train them to find challenging careers but also to face the complexities of life.

The conducive environment in the school encourages the students to be self-disciplined, self-reliant, creative and confident. We constantly strive to improve our paradigm to be in consonance with and to strengthen the education system

We solicit the co-operation of the parents for making the process of education rewarding and meaningful. It is of utmost importance that all three vital components: students, parents and teachers work in collaboration.

Parents are requested to go through the almanac regularly in order to enliven the fruitful partnership we share.

So let us march ahead with perseverance and an indomitable will in this journey of excellence

Wishing you all an enriching academic session 2022-2023

With sincere regards

A. K. Saxena  
Principal

## REQUEST TO PARENTS

Dear Parents

For the smooth functioning of the school, kindly take note of the following details:

1. Fill the first page of Students Personal Information.
2. Whenever there is a change in the Address, Phone Number or Mode of Transport, the concerned Class teacher or Coordinator should be informed.
3. Check your ward's Almanac and sign it daily.
4. Ensure that your ward comes to school on time.
5. Send your ward in proper school uniform along with his/her Identity Card.
6. Ensure that your ward's hair is neatly cut, his/ her nails are trimmed and he/she enters the school premises on or before time.
7. Ensure that your ward does his/ her homework neatly and regularly, unaided as far as possible.
8. Periodic Tests marks will be entered in the Almanac. Please sign regularly in the respective columns.
9. All the books and notebooks should be properly covered and labelled.
10. Children suffering from any infectious disease must not to be sent to school.
11. No child is allowed to leave the school premises during school hours without written permission.
12. Encourage your ward to take interest in co-curricular activities and sports.
13. If your ward is absent from the school, he must make up for all the work he/she has missed.
14. Ensure that your ward carries his books, pencil box and lunch box to school every day. **The practice of delivering any of the above said articles during the school hours is discouraged.**

## SCHOOL RULES

### 1. GENERAL RULES:

1. Students are expected to maintain discipline and abide by the rules and regulations of the school.
2. Students are expected to arrive at the school five minutes before the bell rings.
3. Students should maintain personal hygiene and come neatly dressed in the school uniform. No student will be allowed to enter the school premises without proper uniform. Repeated defaulters will be sent back home.
4. Students should maintain cleanliness in and around the school premises. Use of bins is advisable.
5. Movement for activities and at dispersal should be done in silence and in an orderly fashion.
6. Students should maintain proper demeanor. (Bullying in any form-direct indirect, cyber bullying or using foul language are punishable offences and may even result in expulsion from the school)
7. The school reserves the right to suspend or to take strict disciplinary action against a student whose performance in studies is constantly unsatisfactory or whose conduct is harmful to other students.
8. To avoid any mishap, the students are advised not to run in the corridors and on the stairs. They should walk in a queue silently through the corridors especially during the recess and at the dispersal time. They should ensure that they **keep to the left** while walking in the corridor and on the stairs.
9. Students should not carry mobile phones, tablets or other electronic gadgets to the school. **If found, the items will be confiscated by the school and will not be returned before final examinations.**
10. Children should not bring crackers and Holi colours to the school. Bursting of crackers and playing with Holi colours in the school premises is liable to lead to expulsion of a student from the school.
11. Parents and guardians are not allowed to visit their ward or teachers during the school hours without the permission of the Principal.
12. Students should not carry more than ₹100 in their pockets to school. Lending or borrowing money is not permitted. The school shall not be responsible for any loss.

13. It is mandatory for the students to maintain **minimum 75%** attendance in an academic year to make them eligible to sit in the final examination.
14. Students should not carry expensive articles (like watches) to school. The school shall not be responsible for any loss or damage.
15. No books (other than text books or library books), magazine or CDs should be brought to the school without the Principal's permission. Bringing objectionable literature to the school may lead to severe disciplinary action.
16. No student should indulge in any kind of bunking, rowdism and rude behaviour.

## 2. VISITING TIME FOR PARENTS:

The school would like parents to maintain a close rapport with the teachers teaching their wards in the school. Parent-Teacher Meetings/Interactions are organized periodically and regularly for this reason.

**In order to meet the Coordinators / Teachers, please adhere to the following time schedule:**

**9:00 a.m. to 10: 00 a.m. (on all Saturdays except 3<sup>rd</sup> Saturday)**

**Meeting Time with Principal:**

**9:00 a.m. to 11: 00 a.m. (on all working days)**

## 3. ABSENTEEISM:

1. Parents should intimate the school when the student is absent from the school stating the reason for absence through Whatsapp on the same day and by sending an application on the following day.
2. Students who have been sick should submit a medical certificate issued by a registered medical practitioner.
3. Absenteeism from the school may be allowed only with permission from the Principal.

4. Long absenteeism from the school without prior sanction of leave is not permitted. If a child remains absent from the school for five consecutive days without information, his / her name will be struck off from the rolls without any notice. Re-admission may be granted after payment of a fresh admission fee, only at the discretion of the Principal.

## 4. LATE ARRIVAL IN SCHOOL:

The school gate will be closed immediately after the arrival time of the students as mentioned in the Almanac. Late comers will not be allowed to enter the school once the gate is closed.

## 5. EXAMINATION:

### A. Before commencement of the examination:

1. All dues must be cleared before the examination.
2. Students must come in proper uniform on the examination day.
3. Students must reach **5min** before the scheduled time. Late comers will not be given any extra time for the examination.

### B. During the Examination:

1. Students will carry the stationery items in a transparent pouch and will not be allowed to borrow or lend anything (like pencil, pen, eraser etc.) during the examination.
2. Carrying calculators or scientific formulas in the examination hall is strictly prohibited.
3. No student will be allowed to submit the answer sheet before the scheduled time.
4. No student should indulge in any kind of unfair practices in the examination hall.

## 6. PUNISHMENTS:

1. Students who are into bullying and rowdy behaviour will be debarred from P.E periods. A warning letter will be issued for the first time to the offenders depending upon the severity of the offence.
2. If the same behaviour is repeated by the child despite counseling and warning then he/she will be suspended from the school.
3. For any damage to the school property, the child will have to pay a fine amounting to double the cost of the damage.
4. In case of misbehavior with the teachers / peer group, the student will be warned / suspended for the first offence. The punishment will be decided after proper investigation, depending on the severity of the misconduct.

**“Ethics is knowing the difference between  
what you have a right to do &  
what is right to do.”**

## 7. FEE RULES

1. School fee is payable quarterly as per the schedule given below:

1 <sup>st</sup> Quarter	:	By 15 <sup>th</sup> April (April to June)
2 <sup>nd</sup> Quarter	:	By 15 <sup>th</sup> July (July to Sept.)
3 <sup>rd</sup> Quarter	:	By 15 <sup>th</sup> October (Oct. to Dec.)
4 <sup>th</sup> Quarter	:	By 15 <sup>th</sup> January (Jan. to Mar.)
2. Fee Deposit Timings : 8:00 a.m. to 2:00 p.m.
3. After 15<sup>th</sup>, late fee of Rs. 100 per month will be charged up to the end of the fee month. In case 15<sup>th</sup> happens to be a public holiday, 16<sup>th</sup> will be the last day of the fee payment.
4. Cheques and Drafts will be accepted till 10<sup>th</sup> of every month.
5. Provision for online fee payment is also available.
6. Please retain the fee slip for the whole session.
7. If the dues are not paid by the end of the following month, the name of the student will be struck off from the rolls of the school.

**For any query, please contact the following phone numbers:**  
**0129-2283738, 9811830100**

## 8. SCHOOL'S LEARNING RESOURCE

The School Library is open to all the bonafide students of the school. All classes are provided with at least one library period per week. Students have to observe the following rules:

1. Books are issued for two weeks only. If a child fails to return the book on time, the borrowing facility shall be withdrawn for a week.
2. The reader shall not sub-lend the books issued by the library.
3. Students must satisfy themselves about the physical condition of the books before borrowing or else they shall be held responsible for any damage at the time of returning.
4. Reference books, magazines and periodical publications are to be read in the library only.
5. If the book is misplaced or damaged, the defaulter has to pay the cost of the book or replace the book.

## 9. TRIPS AND EXCURSIONS

Trips and Excursions are a part and parcel of the learning process of education. The school organises such trips regularly which are paid and optional apart from the regular fees.

## 10. HOUSE SYSTEM

There are Four Houses in the School –

- (a) **Aryabhatta** (Green)
- (b) **Newton** (Red),
- (c) **Edison** (Yellow)
- (d) **Einstein** (Blue)

Every student from Class II to XII is allotted one of these houses. Each House consists of Captain, Vice-Captain, Sports Incharge, Cultural Incharge and Prefects. The House system and Prefectorial system, under the mentorship of teachers work very well and are conducive for all round development of the pupils. Inter House and Intra House activities are organised to ensure maximum participation and to encourage a healthy competitive spirit. Points are awarded to the students for their participation. At the end of the year, the house gaining the highest number of points is awarded the running trophy

## 11. SCHOOL TRANSPORT RULES

1. Students can avail the School Transport, subject to the availability of seats for any particular area. In case school transport is not available, the parents will have to make their own arrangements.
2. Bus facility once opted should be continued throughout the year.
3. All students using the school bus are expected to be at the bus stop at least 5 minutes before the arrival of the bus. They should be on the left side towards bus door.
4. Transport facility will not be provided for the extra classes.
5. Transport is a facility and does not entail any right to students and parent and any liability to school. If the bus is on duty or any other interruption like digging, construction, etc., the parent will have to make their own arrangements of dropping the students.
6. The bus will not wait for late comers.
7. The bus will stop only at the designated stops.
8. Fee amount is subject to change without any prior notice if there is a suitable reason e.g. hike in fuel, taxes, insurance etc.
9. Bus routes are fixed at the beginning of the academic session, please do not request for a change of route in the mid-session.
10. Students will not be allowed bus facility without “Bus Pass”. It should be kept along with the Identity Card.
11. If a bus user comes to the school on his/her own, she/he must immediately inform the transport incharge, bus attendance incharge, class teacher and at the reception.
12. The school is not responsible for any item left in school bus. The students are expected to keep all the belongings with them.
13. Parents are requested to pick their ward from the designated stop. In case the parent/guardian is not there to receive the ward, the driver is instructed to bring the child back to the school.
14. Students are to conduct themselves in the bus in such a way so as to not distract the bus driver and put everyone at risk.

## 12. SCHOOL TIMINGS

	<b>P. Nur</b>	<b>Nur - I</b>	<b>II – XII</b>
<b>Summer</b>	9:00 am to 12:40 am	8:00 am to 12:40 pm	8:00 am to 2:00 pm
<b>Winter</b>	9:30 am to 1:10 pm	9:30 am to 2:30 pm	8:30 am to 2:30 pm



### 13. ASSEMBLY DAYS

Monday	:	II – XII
Wednesday, Friday	:	VI – XI
Tuesday, Thursday	:	II-V

### 14. WITHDRAWAL PROCEDURE

The Principal /Class Teacher should be intimated about the withdrawal of the student, in writing, one month in advance or else one month's fee will be charged.

Transfer certificate will be issued when all the dues of the school are settled.

In case a student stops attending the school without informing the school authorities, all the pending dues till the date of information will have to be paid by the parents.

School has the right to ask any student to leave the school on the following grounds:

1. Indiscipline
2. Dissatisfactory progress in work
3. Detention or repeated detections in the same class

### 15. SCHOOL UNIFORM

	P.Nur to I	Class II - XII
S U M M E R	<ol style="list-style-type: none"> <li>1. Half pant (for boys): Beige colour, checked pattern</li> <li>2. Skirts (for girls): Beige colour, check pattern</li> <li>3. Shirt (for boys and girls): Beige colour</li> <li>4. Socks (for boys and girls): Beige colour with a black and red stripes</li> <li>5. Belt (for boys and girls): Beige colour with red stripes</li> <li>6. School shoes(for boys and girls):Black velcro shoes</li> </ol>	<ol style="list-style-type: none"> <li>1. Boys - Navy blue half pant up to Class V</li> <li>2. Girls- Navy blue skirt with underpants up to Class V</li> <li>3. Navy blue trousers for Class VI to XII (for boys and girls)</li> <li>4. Shirt (for boys and girls): Light blue</li> <li>5. Socks (for boys and girls): Navy blue with two light blue stripes</li> <li>6. Belt (for boys and girls): Navy blue with two sky blue stripes</li> <li>7. School shoes(for boys and girls):Gola black shoes with velcro/ laces.</li> </ol>
	P.Nur to I	Class II - XII
W I N T E R	<ol style="list-style-type: none"> <li>1. Shirt (for boys and girls) : Beige colour, full sleeves</li> <li>2. Trousers (for boys and girls) : Grey colour</li> <li>3. Sweater (for boys and girls) : Beige colour,</li> <li>4. Jacket (for boys and girls) : Red colour</li> <li>• Socks, belt and shoes remain same as summer uniform.</li> </ol>	<ol style="list-style-type: none"> <li>1. Shirt (for boys and girls):Light blue, full sleeves</li> <li>2. Trousers (for boys and girls):Navy blue colour</li> <li>3. Sweater (for boys and girls):Light blue colour,with school monogram</li> <li>4. Blazer (for boys and girls):Navy blue colour with school monogram</li> <li>5. Tie-Dark blue with light blue stripes and school monogram</li> <li>• Socks, belt and shoes remain same as summer uniform.</li> </ol>

- House Uniform (II-XII) : As per the house colours on Tuesday and Thursday

### SPECIAL ASSEMBLIES 2022-23 (P.NUR - I)

Event	Day	Date
World Health Day	Thursday	07-04-2022
Earth day	Friday	22-04-2022
Mother's Day	Sunday	08-05-2022
Independence Day	Saturday	13-08-2022
Janmashtami	Friday	19-08-2022
Grandparents Day	Sunday	11-09-2022
World Clean-up day	Saturday	17-09-2022
Diwali Celebration	Friday	21-11-2022
Christmas Celebration	Friday	23-12-2022
Republic Day	Wednesday	25-01-2023
Basant Panchami	Thursday	26.02.2023

### SPORTS ACTIVITIES 2022-23 (P.NUR – I)

Month	Pre-Nursery	Nursery	K.G	I
April	Target the Cup	Paint with Water Gun	Canvas Painting	Hula Blockers
May	Fill the Bucket	Empty the Bucket	Drag the Ball	Match the Ship
July	Car Race	Car Race	Balance the Ball	Chain Race
August	Jump with Boll	Beads Threading	Save Yourself	Back Pack
September	Treasure Hunting	Frog on a Lily pad	Ping Pong Straw Maze	Bend and Throw Behind
October	Loofa Target	Letter Hop	Cricket	Cricket
November	Pattern Race	Drop the Pom Pom Ball	Roll the Dice	Lace up Shoes
December	Cycle Race	Pasta Threading	Balance the Ball	Move in Circle
January	Follow the Paws	Roll the Dice	Hurdle Race	Adventure in a Box
February	Colour Hop	Follow the line	Burst the balloon on chair	Balance the Ball (Football)

### ACTIVITY SCHEDULE 2022-23 (P.NUR – I)

S. No.	Date	Activity	Class
1	13.04.2022	Opening Move Thumb-e-line (Finger Printing) Earbud Painting	P. Nur Nur – K.G I
2	20.04.2022	Green Day Raw Veggie	P. Nur –KG I
3	27.04.2022	Halh & Hygiene	P. Nur – Nur I
4	04.05.2022	Little Creative Hands Spray Painting Collage Making	P. Nur Nur-KG I
5	11.05.2022	Bouquet Making Best Out Of Waste Card Making	P. Nur Nur-KG I
6	06.07.2022	Red Day Friendly Shapes	P. Nur – K.G I
7	13.07.2022	Gardening Little Creative Hands (Tear & Paste) Clay Moulding Competition	P. Nur Nur-KG I
8	20.07.2022	Blue Day English Recitation	P. Nur – K.G I
9	27.07.2022	Clay Moulding Paper Boat Sailing Orgami (Scenery)	P. Nur Nur-K.G I
10	03.08.2022	Circle Painting English Recitation Plantation	P. Nur Nur-K.G I
11	10.08.2022	Rakhi making Competition	P. Nur Nur-K.G I

12	17.08.2022	Flute Decoration Matki Decoration	P. Nur Nur-I
13	24.08.2022	Little Artist (Colouring Competition) Interaction Fun Tie Shoe Laces	P. Nur Nur- KG I
14	31.08.2022	English Recitation Little Artist (Colouring Competition) English Calligraphy	P. Nur Nur-K.G I
15	07.09.2022	Animal Planets Fancy Dress (Our helpers) Quiz Competition	P.Nur Nur-K.G I
16	14.09.2022	Pink Day Cut the Shape	P.Nur-K.G I
17	21.09.2022	Spray Painting Mini Adventure Hindi Recitation	P.Nur Nur-K.G I
18	28.09.2022	Fun with Shavings. Fun with Shapes Collage Making	P.Nur Nur-K.G I
19	12.10.2022	Solo Dance Activity Fun with Shavings Pen Stand Making	P.Nur Nur-K.G I
20	19.10.2022	Yoga Story telling Competition Yoga	P.Nur Nur-K.G I
21	02.11.2022	Fancy Dress Clay Moulding Competition Interaction Fun	P. Nur Nur-KG I

23	09.11.2022	Fruit & vegetable Market Fruit Chat Chhota Tansen	P. Nur Nur – K.G I
24	16.11.2022	Purple Day Bag Pack Activity	P.Nur-K.G I
25	23.11.2022	Hindi Recitation Find the Task Paper Puppet	P. Nur Nur-K.G I
26	30.11.2022	Black & White day Shadow Art (Outside)	P. Nur-K.G I
27	07.12.2022	Block Building Activity Hindi Recitation Clean The Surroundings	P. Nur Nur-KG I
28	14.12.2022	Wool Craft Telephonic Conversation Check Your Card	P. Nur Nur– K.G I
29	21.12.2022	Cotton Pasting Christmas Activity	P. Nur Nur–I
30	28.12.2022	Pea Pod Activity Gaytri Mantra Recitation Competition Little Chef (Non flame cooking)	P. Nur Nur-KG I
31	04.01.2023	Trace the Phonic Cleanliness Drive Talent Hunt	P. Nur Nur-K.G I
32	11.01.2023	Bonfire Activity My Happy World Mathemania Quiz	P. Nur Nur-K.G I
33	18.01.2023	Fun with Letters Listen & Draw	Nur-K.G I
34	25.01.2023	Republic Day Activity	P. Nur-I
35	01.02.2023	Yellow Day Flowers Making	P. Nur-K.G I

## CELEBRATION OF SPECIAL DAYS

Event	Day	Date
Prize Distribution	Wednesday	April 2022
Investiture Ceremony	Friday	08-07-2022
Independence Day	Monday	15-08-2022
Teacher's Day	Monday	05-09-2022
Children's Day	Monday	12-11-2022
Annual Sports Day	Saturday & Sunday	03-12-2022/04-12-2022
Christmas Celebration	Friday	23-12-2022
Class XII Farewell	Saturday	31-12-2022
Republic Day	Thursday	26-01-2023
Basant Panchami	Thursday	26-01-2023

## List of Inter House Competition/ Activities 2022-23

### CLASSES: II – XI

S.No	Date	Activity	Class
1.	12.04.2022	Role Play (Health) English Declamation Comp.	II-V VI-IX
2.	19.04.2022	Drawing & Colouring Comp. (Topic – Earth Day) IX	II-V
3.	26.04.2022	Basketball Comp.(Boys)	IX
4.	05.05.2022	Skating Comp. Mine Act	II-V VI-XI
5.	10.05.2022	English Spellathon Badminton (Girls)	II-V VI-VIII
6.	17.05.2022	Solo Singing Comp. Carrom Comp.	VI-IX VI-VIII
8.	05.07.2022	House Meet Ring Race Chopai Recitation	VI-XI II-V VI-XI
9.	26.07.2022	English Recitation Comp. Football Comp.(Boys)	II-V VI-XI
10.	02.08.2022	Cooking without fire Comp. English Extempore Comp.	II-V VI-IX
11.	09.08.2022	Story Telling Group Song (patriotic)	II-V VI-IX

## ACADEMIC PROGRAMME

12.	23.08.2022	Adventure Obstacle Race Nukkad Natak (Social Issues)	II-V VI-XI
13.	04.10.2022	<b>A Midas Touch</b> Quiz Comp	II-V VI-XI
14.	11.10.2022	Hindi Poem Recitation Cricket	II-V IX-XI
15.	18.10.2022	Flat Race (Boys & Girls) English Extempore Comp.	II-V VI-XI
16.	25.10.2022	Spin a Yarn Radio show Activity	II-V VI-XI
17.	01.11.2022	Diwali Crafts Rangoli Making Comp.	II-V VI-XI
18.	22.12.2022	Christmas Crafts Act Food Carving	II-V VI-XI

**1. ACADEMIC YEAR** : April 2022 to March 2023  
**CLASSES** : Nursery to XII (10+2 Pattern)

### 2. COURSES OF STUDY

The school is affiliated to the Central Board of Secondary Education, New Delhi and follows the syllabus prescribed by the board. It prepares students for the All India Secondary School Examination and the Senior School Certificate Examination of the Central Board.

**The subject of study in Classes IX and X along with codes:**

1. English Language and Literature 184
2. Hindi 085
3. Sanskrit/Sanskrit Communicative 122/119
3. Mathematics (Standard/Basic) 041/241
4. Science 086
5. Social Science 087
- Additional :** Computer Application 165

It is expected that all students should have studied three languages (English, Hindi, Sanskrit) upto Class VIII. Equal weightage is to be given to both Hindi & Sanskrit. This is according to the 3 language formula of Central Board of Secondary Education, New Delhi.

The subjects of study in Classes XI and XII along with codes are :

### SCIENCE STREAM

English Core	301
Physics	042
Chemistry	043
Mathematics/ Biology	041/044
Computer Science /Physical Education/ Psychology	083/048/037

### COMMERCE STREAM

English Core	301
Economics	030
Accountancy	055
Business Studies	054
Mathematics/Physical Education /Computer Science	041/048/083

### VOCATIONSL STREAM

English Core	301
Fashion Studies/Political Science	837/028
Mass Media Studies/ History	835/027
Legal Studies/Painting/Economics	074/049/030
Physical Education/Psychology	048/037

## SCHEME OF EXAMINATION & PROMOTION

### CLASSES – Nursery to III

The school follows a system of Continuous and Comprehensive Evaluation throughout the year from Nursery to Class I where the cognitive as well as non-cognitive learning outcomes of the activities conducted are assessed. The children are awarded grades according to their performance which is assessed in **six cycles** during the academic session and participation in various activities. Assessment Schedule from Nursery to I will be duly sent to the parents at regular intervals of time during the academic year on a monthly basis.

### CLASSES- IV to V

1. 60 Marks paper is conducted in the Annual Examination .
2. **33% passing marks:** A student must score at least 21 out of 60 to clear the exam for each subject.
3. 20 Marks are awarded for subject enrichment and notebook and 20 Marks are from periodic tests.

### CLASSES- VI to X

1. In the Annual Examination of Classes VI to VIII 10%, 20% and 30% of syllabus of the First term will also be included respectively.
2. 100% syllabus will come in the Annual Examination in Classes IX and X.
3. Marks are awarded on the 9 point scale as it is done in Class –XII. Both grades and marks are awarded to the child in each subject.
4. 80 Marks paper is conducted in the Annual Examination.
5. **33% passing marks:** A student must score at least 27 out of 80 to clear the exam for each subject.
6. 20 Marks are awarded for Internal Assessments. Internal assessments consist of :
  - (i) **Periodic Tests: 10 Marks** of internal assessment are from periodic tests which includes pen & paper test (5 Marks) and multiple assessment (5 Marks). Total **three periodic tests** are conducted in an academic year for each subject. Average of the best two is counted in the internal assessment out of 10 marks.
  - Computer Application: Pre-Mid and Post-Mid tests will be completely practical based and marks awarded will be based on performance in the practical.**
  - (ii) **Portfolio: 5 marks** of the internal assessment are for class work plus peer assessment, achievements of the student in the subject, reflections, narrations, journals etc.

**(iii) Subject Enrichment Activities: 5 Marks**

- Language I (English)- ASL      Language II (Hindi)- ASL
- Science -Practical lab work      Mathematics – Math lab work
  - Social Science- Map & Project work      Computer Application- Practical Exam
7. **Co-scholastic Activities:** The following activities will be graded on a 5-point grading scale and will have no descriptive indicators.
- (i) Work Education(Art Education, Health and Physical Education)
- (ii) Discipline (Attendance, Sincerity, Behaviour, Values)

**Co-Scholastic Activities**

**(Grading on 5-point scale)**

Grade	Grade Point Range
A	4.1 – 5.0
B	3.1 – 4.0
C	2.1 – 3.0
D	1.1 – 2.0
E	0.1 – 1.0

**The Nine Point Grading Scale as per CBSE is given below:**

Grade	Marks Range
A1	91-100
A2	81-90
B1	71-80
B2	61-70
C1	51-60
C2	41- 50
D	33 - 40
E1	21- 32
E2	20 and below

**CLASS- XI & CLASS- XII**

❖ As per CBSE

**EXAMINATION SCHEDULE 2022-23**

**CLASS: IV & V**

**1. PRE-MID TEST - I**

Date	Day	IV	V	Marks	Trs.Sign	Parent Sign
06.05.2022	FRIDAY	English	Math			
13.05.2022	FRIDAY	Hindi	Science			
01.07.2022	FRIDAY	Science	S.Sc			
08.07.2022	FRIDAY	Math	Hindi			
15-07-2022	FRIDAY	S.Sc	English			

**2. PRE-MID TEST - II – 29<sup>st</sup> July, 2022 onwards**

**3. MID-TERM EXAMINATION - 12<sup>th</sup> September, 2022 onwards**

**4. POST-MID TEST**

Date	Day	IV	V	Marks	Trs.Sign	Parent Sign
04.11.2022	MONDAY	Math	Science			
11-11-2022	MONDAY	S.Sc	English			
18-11-2022	MONDAY	Hindi	S.Sc			
25.11.2022	MONDAY	Science	Math			
09.12.2022	MONDAY	English	Hindi			

**5. PRE-ANNUAL EXAMINATION – 9<sup>th</sup> February, 2023 onwards**

**6. ANNUAL EXAMINATION - 6<sup>th</sup> March, 2023 onwards**

**CLASSES: VI, VII, VIII & IX****1. PRE-MID TEST-I**

Date	Day	VI	VII	VIII	IX	Marks	Trs.Sign	Parent
14.05.2022	SATURDAY	Science	S.Sc	Math	Science			
16.05.2022	MONDAY	S.Sc	Math	SKT	Math			
17.05.2022	TUESDAY	English	Hindi	Science	Hindi/SKT			
18.05.2022	WEDNESDAY	Hindi	SKT	English	S.Sc			
19.05.2022	THURSDAY	Math	Science	S.Sc	English			
20.05.2022	FRIDAY	SKT	English	Hindi	Comp App			

**2. PRE-MID TEST -II - 1<sup>st</sup> August, 2022 onwards****3. MID-TERM EXAMINATION - 12<sup>th</sup> September, 2022 onwards****4. POST-MID TEST**

Date	Day	VI	VII	VIII	IX	Marks	Trs.Sign	Parent
15.11.2022	TUESDAY	S. Sc	Math	Science	Math			
16.11.2022	WEDNESDAY	English	SKT	SKT	Hindi/SKT			
17.11.2022	THURSDAY	Math	Science	English	Science			
18.11.2022	FRIDAY	SKT	Hindi	S.Sc	English			
19.11.2022	SATURDAY	Science	S.Sc	Hindi	S.Sc			
21.11.2022	MONDAY	Hindi	English	Math	Comp App			

**4. PRE-ANNUAL EXAMINATION**

- Class IX - 12<sup>th</sup> January, 2023 onwards
- Classes VI TO VIII - 9<sup>th</sup> February, 2023 onwards

**5. ANNUAL EXAMINATION**

- Class IX - 9<sup>th</sup> February, 2023 onwards
- Classes VI TO VIII - 6<sup>th</sup> March, 2023 onwards

**CLASSES: XI****1. PRE-MID TEST - I**

Date	Day	XI	Marks	Trs.Sign	Parent
01-08-2022	MONDAY	Chem/B.St/M,M.Std/History			
02-08-2022	TUESDAY	Eco/Legal..St/Painting			
03-08-2022	WEDNESDAY	English			
04-08-2022	THURSDAY	Math/Bio			
05-08-2022	FRIDAY	Comp.Sc/Psychology/P.Ed			
06-08-2022	SATURDAY	Phy/Acc/Pol.Sc/F.St			

**2. MID-TERM EXAMINATION - 12<sup>th</sup> September, 2022 onwards****3. POST-MID TEST**

Date	Day	XI	Marks	Trs.Sign	Parent
15.11.2022	TUESDAY	M M Std/Hist/B.Std/ Chem			
16.11.2022	WEDNESDAY	English			
17.11.2022	THURSDAY	Math/Bio			
18.11.2022	FRIDAY	Eco/Legal.Std /Painting			
19.11.2022	SATURDAY	Phy/Acc / Pol Sc/F.St			
21.11.2022	MONDAY	C.Sc/Psychology/P.Ed			

**4. PRE-ANNUAL EXAMINATION - 12<sup>th</sup> January, 2023 onwards****5. ANNUAL EXAMINATION- 9<sup>th</sup> February, 2023 onwards**



## CLASSES: X & XII

### 1. PRE-MID TEST - I

Date	Day	X	XII	Marks	Trs.Sign	Parent
14.05.2022	SATURDAY	English	Chem/B.St/M,M.Std/History			
16.05.2022	MONDAY	Science	Phy/Acc/Pol.Sc/F.St			
17.05.2022	TUESDAY	Comp.App	English			
18.05.2022	WEDNESDAY	S.Sc	Math/Bio			
19.05.2022	THURSDAY	Hindi/SKT	Comp.Sc/Psychology/P.Ed			
20.05.2022	FRIDAY	Math	Eco/Legal..St/Painting			

### 1. PRE-MID TEST – II - 1<sup>st</sup> August, 2022 onwards

### 2. MID-TERM EXAMINATION- 12<sup>th</sup> September, 2022 onwards

### 3. POST-MID TEST

Date	Day	X	XII	Marks	Trs.Sign	Parent
15.11.2022	TUESDAY	Math	Phy/Acc/Pol,Sc/F.St			
16.11.2022	WEDNESDAY	English	P.Ed / C.Sc /Psychology			
17.11.2022	THURSDAY	Comp.App	English			
18.11.2022	FRIDAY	S.Sc	Painting/Eco/Legal St			
19.11.2022	SATURDAY	Hindi/SKT	Chem/ B.St / M M Std/			
21.11.2022	MONDAY	Science	Math/Bio			

### 3. PRE-BOARD EXAMINATION – 12<sup>th</sup> January, 2023 onwards

### 4. BOARD EXAMINATION (As per CBSE DATESHEET)

The Pre-Board Examination dates is liable to change as per CBSE guidelines.

## LIST OF HOLIDAYS 2022 – 23

S.No	Date	Day	Holiday
1.	10.04.2022	Sunday	Ram Navmi
2.	15.04.2022	Friday	Good Friday
3.	3.05.2022	Tuesday	Id-Ur-Fitr*
4.	09.07.2022	Saturday	Id-UI-Zuha*
5.	11.08.2022	Thursday	Raksha Bandhan
6.	19.08.2022	Friday	Janmashtami
7.	02.10.2022	Sunday	Gandhi Jayanti
8.	04.10.2022	Tuesday	Maha Navami
9.	05.10.2022	Wednesday	Dussehra
10.	13.10.2022	Thursday	Karwa Chouth
11.	08.11.2022	Tuesday	Guru Nanak Jayanti
12.	25.12.2022	Sunday	Merry Christmas
13.	26.01.2023	Thursday	Republic Day
14.	18.02.2023	Saturday	Maha Shivratri
15.	08.03.2023	Wednesday	Holi (Dulhendi)

\*Subject to appearance of the moon.

### Summer Break:

P. Nur- III	14 <sup>th</sup> May 2022	to	25 <sup>th</sup> June 2022
IV to IX	21 <sup>st</sup> May 2022	to	25 <sup>th</sup> June 2022
X & XII	21 <sup>st</sup> May 2022	to	11 <sup>th</sup> June 2022

<b>Diwali Break</b>	24 <sup>th</sup> October 2022	to	26 <sup>th</sup> October 2022
<b>Winter Break</b>	1 <sup>st</sup> January 2023	to	8 <sup>th</sup> January 2023

\* Summer / Winter Break may be extended as per the guidelines of the Local Administration

## SCHOOL CLINIC RECORD

Name of the Student : \_\_\_\_\_

Class & Section : \_\_\_\_\_

Period	Date	Time	Ailment	Teacher's Sign	Signature of MO	Specific Remark
April To May						
July To September						
October To December						
January To March						

## राष्ट्रीय गान

जन—गण—मन अधिनायक जय हे

भारत —भाग्य —विधाता ।

पंजाब सिंध गुजरात मराठा

द्राविड़ उत्कल बंगा ।

विन्ध्य हिमाचल यमुना गंगा

उच्छल जलधि तरंग ।

तव शुभ नामे जागे,

तव शुभ आशिष माँगे;

गाहे तव जय गाथा ।

जन—गण मंगलदायक जय हे,

भारत— भाग्य— विधाता ।

जय हे, जयहे, जय हे,

जय जय जय, जय हे ।।

रबिन्द्रनाथटैगौर

## सरस्वती वन्दना

हे शारदे माँ, हे शारदे माँ  
अज्ञानता से हमें तार दे माँ ।  
हे शारदे माँ.....

तू स्वर की देवी है संगीत तुझसे  
हर शब्द तेरा है हर गीत तुझसे  
हम हैं अकेले, हम हैं अधूरे  
अपनी शरण में हमें प्यार दे माँ  
हे शारदे माँ.....

मुनियों ने समझी है गुणियों ने जानी  
वेदों की भाषा पुराणों की वाणी  
हम भी तो समझें हम भी तो जाने  
विद्या का हमको भी अधिकार दे माँ  
हे शारदे माँ....

तू ने है माँ सारी दुनिया को तारा  
तुझसे है रोशन आलम ये सारा  
मन से हमारे मिटा दे अंधेरा  
हम को उजालों का संसार दे माँ  
हे शारदे माँ.....

## सरस्वतीस्तुति (श्लोक)

सरस्वतीनमस्तुभ्यमवर दे काम रूपिणि ।  
विद्यारम्भम् करिष्यामिसिद्धिर्भवतुमेसंदा ।।

## सारे जहाँ से अच्छा हिन्दोस्तां हमारा

सारे जहाँ से अच्छा हिन्दोस्तां हमारा

हम बुलबुले हैं इसकी वो गुलस्तीं हमारा

पर्वत वो सबसे ऊँचा हमसाया आसमाँ का

वो सन्तरी हमारा वो पासवाँ हमारा-2

सारे जहाँ से अच्छा .....

गोदी में खेलती हैं इसकी हज़ारो नदियाँ

गुलशन हैं जिनके दम से-2 रश्क ए जहाँ हमारा-2

सारे जहाँ से अच्छा .....

मज़हब नहीं सिखाता आपस में बैर रखना

हिन्दी हैं हम-3 वतन हैं, हिन्दोस्ताँ हमारा

सारे जहाँ से अच्छा .....

मुहम्मद इक़बाल

राष्ट्रीय गीत  
वन्देमातरम्  
वन्देमातरम्

सुजलाम् सुफलाम् मलयज शीतलाम्  
शस्य-श्यामलाम् मातरम् ।।वन्देमातरम् ।।१ ।।  
शुभ्र-ज्योत्सनांपुलकित यामिनीम्  
फुल्लकुसुमितद्रुमदल शोभिनीम्  
सुहासिनीम् सुमधुर-भाषिणीम्  
सुखदाम् वरदाम् मातरम् ।।वन्देमातरम् ।।२ ।।  
कोटि-कोटिकण्ठकल-कलनिनादकराले  
कोटि-कोटिभुजैर्धृत खरकरवाले,  
अबलाकेनोमाँ एतोबोले  
बहुबल धारिणाम् नमामितारिणीम्  
रिपुदलवारिणीम् मातरम् ।।वन्देमातरम् ।।३ ।।  
तुमिविद्यातुमि धर्म  
तुमिहदितुमिमर्म  
त्वंहिप्राणाः शरीरे  
बहुतेतुमिमां शाक्ति  
हृदयेतुमिमांभक्ति  
तोमारङ्गप्रतिमागङ्गि मंदिरेमंदिरे ।।वन्देमातरम् ।।४ ।।  
त्वंहिदुर्गादशप्रहरणधारिणीम्  
कमलाकमलदल विहारिणी  
वाणी विद्यादायिनी, नमामि त्वां , नमामिकमलाम् ।  
अमलाम्, अतुलाम्, सुजलाम्, सुफलाम्, मातरम् ।।५ ।।  
श्यामलाम्, सरलाम्, सुस्मिताम्, भूषिताम्  
धरणीम्, भरणीम्, मातरम् ।।वन्देमातरम् ।।६ ।।

सरस्वती वन्दना

जयति जय-जय माँ सरस्वती , जयतिवीणावादिनी,  
विद्या कावरदान दे माँ, तूहीविद्या दायिनी ।  
जयतिपद्मासनीमाता, जयतिसुखरदायिनी,  
जगतकाकल्याणकरदे , तूही शान्तिप्रदायिनी ।  
कमलआसनछोड़ दे माँ, देख मेरीदुर्दशा,  
शान्ति की सरिताबहामाँ, तूही शान्तिप्रदायिनी ।

गायत्री मंत्र

ओअम् भूर्भुवः स्वः ।तत्सवितुर्वरेण्यं  
भर्गोदेवस्य धीमहि । धियो योनःप्रचोदयात् ।  
अर्थःजोसबका रक्षक, समस्तजगतकाप्राण, सबदुःखोंकोदूरकरनेवाला,  
सबसुखोंकादातापरमेश्वरहै, वहसर्वव्यापकऔरसबकोउतपन्नकरनेवालाहै,  
सर्वश्रेष्ठऔरग्रहणकरने योग्य  
शुद्ध स्वरूप, दिव्य गुणोंसे युक्तदेवकाहम ध्यानकरतेहैं, जोहमारीबुद्धि  
कोउत्तममार्गमेंप्रेरितकरें ।

## ASSEMBLY SONG

Give me oil in my lamp,  
Keep it burning, burning, burning,  
Give me oil in my lamp,  
I pray-Alleluia.  
Give me oil in my lamp,  
Keep it burning, burning, burning,  
Keep it burning till the break of day,  
Come on and sing hosanna, sing hosanna, sing hosanna to the King of kings.  
Come on and sing hosanna, sing hosanna, sing hosanna to the kings.

Give me peace in my mind,  
Keep it resting, resting, resting,  
Give me peace in my mind,  
I pray-Alleluia.  
Give me peace in my mind,  
Keep it resting, resting, resting,  
Keep it resting till the break of day,  
Come on and sing hosanna, sing hosanna, sing hosanna to the King of kings.  
Come on and sing hosanna, sing hosanna, sing hosanna to the kings.

Give me joy in my heart,  
keep it praising, praising, praising,  
Give me joy in my heart,  
I pray-Alleluia.  
Give me joy in my heart,  
Keep it praising, praising, praising/

Give me love in my heart,  
Keep it loving, loving, loving,  
Give me love in my heart,  
I pray-Alleluia.  
Give me love in my heart,  
Keep it loving, loving, loving,  
Keep it loving till the break of day,  
Come on and sing hosanna, sing hosanna, sing hosanna to the king of kings.  
Come on and sing hosanna, sing hosanna, sing hosanna to the kings.

## ASSEMBLY SONG

God's love it's so wonderful  
Oh wonderful love  
It's so high you can't get over it  
So deep you can't get under it  
God's love it's so wonderful  
Oh wonderful love  
So wide you can't get around it  
Higher - higher than the mountain  
So wide you can't get around it  
Higher - higher than the mountain  
Deeper - Deeper than the ocean  
Wider - wider than the universe  
God's love it's so wonderful.  
Oh wonderful love

## ASSEMBLY SONG

You are my strength  
When I am weak  
You are the treasure  
that I seek  
You are my all in all  
Seeking you as a precious jewel  
Lord to give up  
I'd be a fool  
You are my all in all  
Taking my sin my cross my shame  
Rising up again I bless your name  
You are my all in all  
When I fall down you pick me up  
When I am dry you fill my cup  
You are my all in all  
O lord, O lord  
Worthy is your name -3.

## ASSEMBLY SONG

My life is in You, Lord, my strength is in You, Lord  
My hope is in You, Lord, in You, it's in You  
My life is in You, Lord, my strength is in You, Lord  
My hope is in You, Lord, in You, it's in You

I will praise You with all of my life  
I will praise You with all of my strength  
With all of my life, with all of my strength  
All my hope is in You, Lord

My life is in You, Lord, my strength is in You, Lord  
My hope is in You, Lord, in You, it's in You  
My life is in You, Lord, my strength is in You, Lord  
My hope is in You, Lord, in You, it's in You  
In You, it's in You  
In You, it's in You

## ASSEMBLY SONG

Almighty God we acknowledge,  
Our dependence on You.  
We beg your blessings upon us,  
And our Parents and country too

Bless us all we beg your mercy  
Almighty God, we depend on You

Lord, please bless our parents  
Please bless our teachers too.  
Lord, please bless this whole country.  
And bless us children too.

Bless us all, we beg your mercy  
Almighty God, we depend on you.  
Almighty God we acknowledge,  
Our dependence on You.

We beg your blessings upon us,  
And our Parents and country too  
Bless us all we beg your mercy  
Almighty God, we depend on You.

For the Attention of Parents/Guardians

[illegible]

For the Attention of Parents/Guardians

[illegible]

Character is the biggest asset of your life

Day	Date:
-----	-------

SUBJECT	
Parent’s sign	Teacher’s sign

Day	Date:
-----	-------

SUBJECT	
Parent’s sign	Teacher’s sign

Forgiveness is the best ornament of good people

Day	Date:
-----	-------

SUBJECT	
Parent’s sign	Teacher’s sign

Day	Date:
-----	-------

SUBJECT	
Parent’s sign	Teacher’s sign



Believe in God, God will Bless you

Day	Date:
-----	-------

SUBJECT	
Parent's sign	Teacher's sign

Day	Date:
-----	-------

SUBJECT	
Parent's sign	Teacher's sign

Do the best, Forget the rest

Day	Date:
-----	-------

SUBJECT	
Parent's sign	Teacher's sign

Day	Date:
-----	-------

SUBJECT	
Parent's sign	Teacher's sign

**TIME TABLE**

<div>Period Day</div>	5	6	7	8	9
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

**R E C E S S**

<div>Period Day</div>	0	1	2	3	4
Monday	<div>Interhouse Activity</div>				
Tuesday					
Wednesday					
Thursday					
Friday					

**TIME TABLE**

<div>Period Day</div>	5	6	7	8	9
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

**R E C E S S**

<div>Period Day</div>	0	1	2	3	4
Monday	<div>Interhouse Activity</div>				
Tuesday					
Wednesday					
Thursday					
Friday					

TIMETABLE

<div>Period</div> <div>Day</div>	5	6	7	8	9
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

R E C E S S

<div>Period</div> <div>Day</div>	0	1	2	3	4
Monday	<div>Interhouse Activity</div> <div></div>				
Tuesday					
Wednesday					
Thursday					
Friday					

TIMETABLE

<div>Period</div> <div>Day</div>	5	6	7	8	9
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

R E C E S S

<div>Period</div> <div>Day</div>	0	1	2	3	4
Monday	<div>Interhouse Activity</div> <div></div>				
Tuesday					
Wednesday					
Thursday					
Friday					